

Hammonton Board of Education
566 Old Forks Road, Hammonton, New Jersey
AGENDA
FEBRUARY 9, 2017

CALL TO ORDER President Mento presiding

EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances exist;

NOW THEREFORE BE IT RESOLVED by the Board of Education of the Town of Hammonton in the County of Atlantic and State of New Jersey, as follows: The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter: Personnel matters, contracts/litigations, negotiations, matters of attorney/client privilege. Any discussion held by the Board which need not remain confidential, will be made public as soon as is practicable. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene to public session at the conclusion of the executive session. This Resolution shall become effective immediately.

Motion: _____ Second: _____ Time: _____

CLOSE EXECUTIVE SESSION

Motion: _____ Second: _____ Time: _____

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OPEN PUBLIC MEETINGS STATEMENT

“The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend any meetings of public bodies at which their interests may be discussed or acted upon. In accordance with the provisions of this Act, the Hammonton Board of Education has caused notice of this meeting to be published by having the date, time, purpose and place thereof published in the Press of Atlantic City on January 9, 2017; and mailed to The Hammonton News, Hammonton Gazette; and posted on authorized premises.”

ROLL CALL

Mr. Thomas Attanasi
Mrs. Barbara Berenato
Mr. Manny Bermudez
Mrs. Linda Byrnes
Mrs. Terri Chiddenton
Mr. John Lyons
Mrs. Linda Sacco
Mr. Raymond Scipione
Mr. John Thomas
Mr. Sal Velardi
Mr. Sam Mento III

It is noted for the record that the representative from the Folsom Board of Education is precluded from voting, under the constraints of N.J.S.A. 18A:38-8.1 and .2.

FLAG SALUTE

PRESENTATIONS

- Mr. Thomas Ramsay, Principal, High School

 - Teachers of the Year
 - High School
 - Middle School
 - Warren E. Sooy Elementary School
 - Early Childhood Education Center
- | |
|----------------|
| Karen Williams |
| Kristina Holak |
| Angela Cirillo |
| Amy Heggan |

PUBLIC COMMENT

COMMITTEE REPORTS

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FINANCE #1 through #24

1. **Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education approve the Board Minutes of January 19, 2017 (Open & Closed Sessions). **Exhibit A**
2. **Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education ratify the purchase order lists for December 2016 and January 2017 in the amount of \$550,150.99. **Exhibit B**
3. **Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education approve the bill list for February 2017 in the amount of \$1,042,023.99. **Exhibit C**
4. **Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education ratify the check lists January and February 2017 in the amount of \$372,347.87. **Exhibit D**
5. **Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education ratify the January 2017 payroll in the amount of \$1,766,985.30. **Exhibit E**
6. **Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education ratify the December 2016 General Fund and Special Revenue Fund Expense Account Adjustments which include Appropriation Transfers. **Exhibit F**
7. **Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education certify that, as of December 2016; no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)3, and, pursuant to N.J.A.C. 6A:23A-16.10(c)4, accept the Board Secretary's Report and the Treasurer's Report prepared by the Assistant Business Administrator. **Exhibit G**
8. **Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education ratify the January 2017 Food Service expense list, bank reconciliation, accounts receivable as prepared by the Food Service Director. **Exhibit H**
9. **Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education approve the 2017-2018 tuitions costs for sending districts.
10. **Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education approve professional fee and service proposal from Wayne Neville, Architect, in the amount of \$32,500.00 for the kitchen renovation at the middle school.
11. **Resolution No. 17 02 R (W):** Resolved by the Hammonton Board of Education approve authorization to submit A4-1/A4-2 tuition calculations for year 2015 - 2016. (Copy of the A4-1/A4-2 is in the district office for your perusal)
12. **Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education approve to award a contract with Spellcaster Productions to repair football field pressbox speakers located at the high school in the amount \$4,078.90 based on lowest quote.

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- 13. Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education approve to award a contract with Spellcaster Productions to install speakers in Gym A located at the high school in the amount \$21,982.00 based on lowest quote.
- 14. Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education approve to award a contract with Peterson Service Company to balance return blower wheel that serves RTU1 located at the high school in the amount \$2,200.00 based on Ed Data rates.
- 15. Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education approve to award a contract with Peterson Service Company to remove, rebuild and reinstall bearing assembly that serves AHU#6 located at the high school in the amount \$6,200.00 based on Ed Data rates.
- 16. Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education approve to award a contract with Shirk, LLC for a pole barn located at the middle school in the amount \$9,500.00 based on lowest quote.
- 17. Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education approve to award a contract with Merit Construction Services, Inc. for a concrete floor for the pole barn located at the middle school in the amount \$1,950.00 based on lowest quote.
- 18. Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education approve the disposal of antiquated cat walks and ID printer.
- 19. Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education approve the disposal of obsolete library books dated from 1980-1989 located in the middle school.
- 20. Resolution No. 17 02 R:** Resolved that the Hammonton Board of Education ratify the 2016-2017 tuition contract between Egg Harbor Township Board of Education and Hammonton Board of Education for student GR at a per diem rate of \$81.76 commencing on November 1, 2016 and student RR at a per diem rate of \$77.82 commencing on November 1, 2016.
- 21. Resolution No. 17 02 R:** Resolved by the Hammonton Board of Education approve the out-of-district placement for student ID #218218 at Ranch Hope/Strang School for 2016-2017 school year in the amount of \$125.00 per diem (106 days) commencing January 3, 2017 for a total cost of \$13,250.00. This is a new placement.
- 22. Resolution No. 17 02 R:** Resolved that the Hammonton Board of Education approve to amend contract with Gloucester County Special Services School District to provide educational interpreter with sign language for student JM in lieu of JA at a cost not to exceed \$7,400.00.

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23. **Resolution No. 17 02 R:** Resolved that the Hammonton Board of Education ratify a jointure between Camden County ESC and Hammonton Board of Education to transport two students to YALE. Total to and from route cost to Hammonton \$24,232.00.
24. **Resolution No. 17 02 R:** Resolved that the Hammonton Board of Education approve the disposal of old student risers located in the elementary school.

Motion: _____ Second: _____

PERSONNEL #25 through #35

It is hereby noted for the record that all Personnel recommendations are drawn with the Superintendent's recommendation for approval.

25. **Resolution No. 17 02 R:** Resolved that the Hammonton Board of Education approve a revised unpaid New Jersey Leave of Absence from **Katherine Lutz**, elementary school teacher, from March 24 to June 15, 2017. She will be returning on June 16, 2017 (Note: she will be applying for family leave insurance)
26. **Resolution No. 17 02 R:** Resolved that the Hammonton Board of Education approve an extension on unpaid leave of absence for **Adalgisa Lyons**, elementary teacher, from March 2 to April 27, 2017. She will be returning on April 28, 2017.
27. **Resolution No. 17 02 R:** Resolved that the Hammonton Board of Education approve **Brooke Beebe**, a student from Camden County College to observe in the elementary school.
28. **Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education approve a letter of resignation from **Steven Andaloro**, district part-time bus aide, effective February 22, 2017.
29. **Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education ratify a letter of resignation from **Carolyn M. Gazzara**, district bus aide, effective January 26, 2017.
30. **Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education approve an unpaid New Jersey Leave of Absence for **Kelsey Coyle**, middle school teacher, from May 22 to June 12, 2017 (returning the last day of school) and from September 1 to September 25, 2017. (Note: she will be applying for family leave insurance)
31. **Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education approve the following personnel to provide instruction for our 2017 Title I summer programs, Achievement Academy and Project Enrich, pending sufficient NCLB/ESSA FY 18 allocations as per attached **Exhibit I**

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32. **Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education approve **Steve Minchak** for middle school spring Robotics Academy to be paid from school choice funds for the 2016-2017 school year as per attached **Exhibit J**

33. **Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education approve the following personnel pending receipt of all necessary paperwork (current substitute pay schedule approved by the Board December 10, 2015: Regular County Substitute Certificate - \$90.00 per day, Regular Standard State Teaching Certificate - \$100.00 per day; substitute nurse pay schedule approved by the Board May 9, 2013: School Nurse - \$200.00 per day):

Grace Convoy – district part-time bus aide effective March 1, 2017 **Exhibit K**

Substitute teacher who have a teaching certificate(s)

Amal Gurguis
Laurence Wilhite
Connor Camerieri

Substitute cafeteria/playground aide - \$11.80/hr

Jamie Midure

34. **Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education approve **Samantha Keeler**, a student from Atlantic Cape Community College, to observe in the high school.
35. **Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education approve **Sarah Greer**, a student from Camden County College, to observe in the high school.

Motion: _____ Second: _____

PROGRAMS/STUDENTS/MISCELLANEOUS #36 through #45

36. **Resolution No. 17 02 R:** Resolved that the Hammonton Board of Education approve the submission and board resolution of the Three-Year Preschool Program Plan for the 2017-2020. **Exhibit L**
37. **Resolution No. 17 02 R:** Resolved that the Hammonton Board of Education approve a request from a parent, that has moved out of the district, to allow her 1st grade student to finish the 2016-2017 school year in the Hammonton School District. They will provide their own transportation.

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38. **Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education approve a request from a family, that has moved out of the district, to allow their 9th grade student and 3rd grade student to finish the 2016-2017 school year in the Hammonton School District. They will provide their own transportation.
39. **Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education approve a parent waiver for a Board of Education hearing for a high school student (G.L.).
40. **Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education approve a parent waiver for a Board of Education hearing for a high school student (A.S.).
41. **Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education affirm the Superintendent's HIB recommendation as discussed at the prior month's meeting.
42. **Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education approve the following policies for 1st reading: **Exhibit M**
- P-1250 – Community Relations – Visits to the Schools
P-3230.1 – Business & Non-Instructional Operations – Reimbursement of Federal and Other Grant Expenditures
P-3454 – Business & Non-Instructional Operations – District Support of School Activities
P-4117.27 – Instructional Personnel – Arrest Reporting Requirements for Certificated Personnel
P-4217.27 – Support Personnel – Arrest Reporting Requirements for Support Personnel
43. **Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education approve a request from The Woman's Civic Club of Hammonton to waive the use of facilities/custodial fees for the use of the middle school on April 8, 2017 (rain date of April 9, 2017).
44. **Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education approve a request from the Soroptimist of Hammonton to waive the use of facilities/custodial fees for the use of the high school on March 30, 2017.
45. **Resolution No. 17 02 R (W):** Resolved that the Hammonton Board of Education ratify the following Use of Facilities Requests, which were approved subject to receipt of all necessary documentation and reviewed by the Risk Management Consultant, who has approved all Certificates of Insurance unless noted otherwise:

1. ECEC/ELEMENTARY SCHOOL

a. Fields

- (1) Hammonton Women's Civic Club, Sue Fognano, Easter Egg Hunt, Saturday, April 8, 2017 (rain date April 9, 2017); 12:00 Noon to 4:00 pm

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b. Gym

- (1) Sunshine Foundation, Maria Falcone, Lunch with the Easter Bunny, Saturday, April 1, 2017; 11:00 am to 1:00 pm

c. Cafeteria

- (1) ECEC Teachers, Darla Salay, Yoga, Friday, January to June 2017; 7:00 to 8:00 am

2. MIDDLE SCHOOL

a. Fields

- (1) Hammonton Youth Soccer Association, Ian Fisher, Soccer, Daily, February 20 to May 26, 2017; 5:00 to 9:00 pm

3. HIGH SCHOOL

a. Library

- (1) Hammonton Education Foundation, Shelley Henley, Meeting, Monday, January 23, 2017; 6:30 to 9:00 pm

b. Classrooms

- (1) High School Jazz Band, Tim White, Practice, Tuesday, January to June 2017; 5:30 to 8:00 pm

c. Cafeteria

- (1) High School Dance Club, Anna Van Sant, Practice, Wednesday, January 11, 18 and 25, 2017 and Monday, January 30, 2017; 2:15 to 3:45 pm
- (2) High School Interact Club, Teah Daniels, Charter Night, Monday, January 23, 2017; 5:30 to 8:00 pm
- (3) High School Interact Club, Teah Daniels, Fundraiser, Monday to Friday, January 30 to February 13, 2017; 9:15 am to 1:18 pm
- (4) Soroptimist International of Hammonton, Nancy Gillies, Fundraiser, Thursday, March 30, 2017; 5:30 to 9:00 pm

d. PAC/Gym/Classrooms/Cafeteria

- (1) High School Marching Band and Color Guard, Tim White, Indoor Practice, Thursday, January to June 2017; 5:30 to 8:00 pm

Motion: _____ Second: _____

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PUBLIC COMMENT

INFORMATION

Assistant Superintendent's Report
January 2017 School Nurse
February 2017 School Calendar

ADJOURNMENT

Motion: _____ Second: _____ Time: _____